Change of Employer Form

This form should be used to advise Easi you are changing employer

- This does not constitute an agreement. A new 'Deed of Novation' and 'Assignment of Management Contract' will be generated from this information for you to sign and return.
- Monthly invoiced amounts will be shown on a 'Packager Advice' report that will be sent to you with the above documentation.
- The first monthly invoice date for your new employer will be the first date of the month after your current employment cessation. If your new employer or salary packager has not deducted sufficient funds (if any) from you, you may need to make arrangements to pay or part-pay this invoice yourself.
- Your new employer may be subject to a credit assessment.
- Please advise us of any change in your personal details by emailing **coe@easigroup.com.au**
- Changes of employer may take up to 14 days to process.
- An administration fee of $110 applies to this transaction, plus any additional charges from your financier.

Personal Details

First Name

Registration

Current Odometer Reading

Current Employer

Email

Current Address

Daytime Phone Number

Mobile Number

New Employer Details

Full Company Name

ABN

Street Address

New Employer Salary Packager (if any)

Date of Previous Employment Cessation

Date of New Employment Commencement

HR/Payroll Contact Person

HR/Payroll Contact Phone Number

HR/Payroll Contact Email

Declaration

I declare that the information provided is true and accurate to the best of my knowledge.

Signature

Date

Please return this form to **coe@easigroup.com.au**